

Please note: These minutes are yet to be confirmed as a true record of proceedings

CITY OF BUSSELTON

MINUTES OF THE CEO SELECTION COMMITTEE MEETING HELD ON 19 OCTOBER 2022

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MINUTES

MINUTES OF THE CEO SELECTION COMMITTEE HELD IN THE COMMITTEE ROOM, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 19 OCTOBER 2022 AT 9AM.

1. DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS

Ms Sarah Pierson, Manager Governance and Corporate Services, opened the meeting at 9:03am.

Ms Pierson noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. ATTENDANCE

Presiding Member:

Cr Grant Henley (*from 9:04am*)

Members:

Cr Paul Carter
Cr Sue Riccelli
Cr Kate Cox
Mr Gary Brennan (Independent Member)

Officers:

Ms Sarah Pierson, Manager Governance and Corporate Services

Apologies:

Nil

3. ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

In accordance with Delegation S1 – 26 ‘Committee Elections’, Ms Pierson called for nominations for the position of the Presiding Member of the CEO Selection Committee.

Cr Carter nominated Cr Henley. Cr Henley accepted the nomination.

With no other nominations received, Cr Henley was elected as Presiding Member of the CEO Selection Committee, with a motion also moved to confirm the appointment.

COMMITTEE DECISION

CS2210/001 Moved Councillor P Carter, seconded Councillor S Riccelli

That Cr Henley be appointed unopposed as the Presiding Member of the CEO Selection Committee.

CARRIED 5/0

9:04am: At this time, Cr Henley assumed the Chair.

The Presiding Member called for nominations for the position of Deputy Presiding Member of the CEO Selection Committee.

Cr Henley nominated Cr Carter. Cr Carter accepted the nomination.

With no other nominations received, Cr Carter was elected as Deputy Presiding Member of the CEO Selection Committee.

4. PUBLIC QUESTION TIME

Nil

5. DISCLOSURE OF INTERESTS

Nil

6. REPORTS

Nil

7. CONFIDENTIAL REPORTS

The Presiding Member called upon a member to move a motion to close the meeting to the public. The motion was moved and carried.

COMMITTEE DECISION

CS2210/002 Moved Councillor P Carter, seconded Councillor S Riccelli

That the meeting be closed to members of the public to discuss this item which is confidential under section 5.23 of the *Local Government Act 1995*.

CARRIED 5/0

9:05am: At this time, the meeting was closed to the public.

The Presiding Member called upon a member to move a motion to suspend the operation of the *City of Busselton Standing Orders Local Law 2018* in accordance with clause 16.1(1). The motion was moved and carried.

COMMITTEE DECISION

CS2210/003 Moved Councillor S Riccelli, seconded Councillor K Cox

That the operation of the *City of Busselton Standing Orders Local Law 2018* be suspended to allow discussion of the confidential item.

CARRIED 5/0

9:06am: At this time, the Standing Orders were suspended.

9:06am: At this time, Ms Pierson left the meeting.

10:47am: At this time, Ms Pierson re-entered the meeting.

The Presiding Member called upon a member to move a motion to resume the operation of the *City of Busselton Standing Orders Local Law 2018* in accordance with clause 16.1(2). The motion was moved and carried.

COMMITTEE DECISION

CS2210/004 Moved Councillor P Carter, seconded Councillor S Riccelli

That the operation of the *City of Busselton Standing Orders Local Law 2018* be resumed.

CARRIED 5/0

7.1 CEO RECRUITMENT

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.4 Govern a professional organisation that is healthy, capable and engaged.
SUBJECT INDEX	Human Resources
BUSINESS UNIT	Corporate Services
REPORTING OFFICER	Manager Governance and Corporate Services - Sarah Pierson
AUTHORISING OFFICER	Manager Governance and Corporate Services - Sarah Pierson
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Simple Majority
ATTACHMENTS	Attachment A Published Under Separate Cover Confidential McArthur First Shortlist Interview Summary

This item is confidential in accordance with section 5.23(2) (c) and (e)(iii) of the *Local Government Act 1995*, as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting, and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

<u>COMMITTEE DECISION</u>	
CS2210/005	Moved Councillor P Carter, seconded Councillor S Riccelli
That the Committee:	
1.	Notes the consultant’s assessment of applicants as contained in confidential Attachment A; and
2.	Selects candidates 4, 6, 10, 13, 27 and 29 (as referenced in confidential Attachment A) to be shortlisted for interview by the CEO Selection Committee.
CARRIED 5/0	

The Presiding Member called upon a member to re-open the meeting to the public. The motion was moved and carried.

COMMITTEE DECISION

CS2210/006 Moved Councillor P Carter, seconded Councillor K Cox

That the meeting be re-opened to the members of the public.

CARRIED 5/0

10:51am: At this time, the meeting was re-opened to the public.

The Presiding Member read out the Committee Decision to the meeting.

8. NEXT MEETING DATE

To be confirmed.

9. CLOSURE

The meeting closed at 10.55am.

THESE MINUTES CONSISTING OF PAGES 1 TO 7 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON _____.

DATE: _____ PRESIDING MEMBER: _____