



Instrument of Delegation

Reference Number	Local Government Act Reference	Delegate	Delegation Subject
LG7A	Sections 7.12A(2), (3) & (4)	Audit Committee	Meeting with the Auditor

Delegator

Council.

Power/Duty

1. Authority to meet with the City's Auditor at least once every financial year on behalf of the Council in accordance with the requirements of Sections 7.12A(2), (3) and (4) of the *Local Government Act 1995*.
2. Authority to:
 - i. examine the report of the Auditor and determine matters that require action to be taken by the City; and
 - ii. ensure that appropriate action is taken in respect of those matters in accordance with Section 7.12A(3) of the *Local Government Act 1995*.
3. Authority to review and endorse the City's report on any actions taken in response to an Auditor's report, prior to it being forwarded to the Minister in accordance with Section 7.12A(4) of the *Local Government Act 1995*.

Conditions

- a. This delegation is not to be used where a Management Letter or Audit Report raises significant issues and the Local Government's meeting with the Auditor must be directed to the Council.
- b. Council has discretion to determine any conditions/limitations applicable to the use of delegated powers or duties.

Statutory Framework

Council is exercising its power of delegation under Section 5.16 of the *Local Government Act 1995* to delegate to a Committee the discharge of certain powers and duties in accordance with Section 5.17(c).

Verification

Recent Council Resolution
C1606/140

Initial Council Resolution
C1001/015

Review Requirements

In accordance with the requirements of Section 5.18 of the *Local Government Act 1995*, at least once every financial year.

Related Documents

City of Busselton Audit Committee Terms of Reference.

<u>Notes of Recent Alterations</u>
Inclusion of additional powers, duties and conditions to bring the delegation into line with WALGA's model (25 July 2018)