



Meelup Regional Park Management Committee

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Informal Meeting- Notes

DATE: Monday 26 March 2018, commencing 10.15 am

VENUE: Dunsborough District Country Club

1. ATTENDANCE AND APOLOGIES

Attendance Members: Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Councillor John McCallum , Mr Tony Smurthwaite, Mrs Shirley Fisher, Mr Albert Haak, Mr Bob Ginbey, Mr. Damien Jones

Officers: Mr Greg Simpson (Environmental Management Coordinator)

Apologies: Councillor Kelly Hick and Ms Kay Lehman (Meelup Environment Officer- EO)

2. FINANCIAL SUMMARY - Attachment A

Proposed Direction:

1. The Committee noted the March 2018 Financial Summary (**Attachment A**).

3. MEELUP VOLUNTEER UPDATE

This report covers the period 27th February to 20th March 2018. For the period, there were a total of 52.5 hours of volunteer involvement.

Achievements for the period included:

- Dieback treatment demonstration on Tuesday 27th February at Windlemere Reserve.
- Trail clearing and pruning Castle Rock through to Dunsborough Trail Head over a period of 3 weeks.
- Removal of Dolichos weed concentration at Gifford Road and Hurford Road.

Proposed Direction:

1. Information noted by the Committee.

4. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as **Attachment B**.

The Committee reviewed the action summary and agreed to include a further action relating to Meelup volunteer assistance to help identify Cocky roost sites prior to the annual cocky count exercise on the 8 April 2018.

Proposed Direction:

That Meelup volunteers be invited to help identify Cocky roost sites prior to the annual cocky count exercise on the 8 April 2018.

5. REPORTS

5.1 Fire Management 2018

A Fire Management meeting was held on 8 March 2018 to discuss the proposed control burns for 2018 and the protection of environmental assets in the Park. In attendance was the City's Community Emergency Services Manager- Blake Moore, Greg Simpson - Environmental Planning Coordinator, Meelup Environment Officer- Kay Lehman, Ben Lullfitz- Acting Nature Conservation Coordinator (DBCA), Bob Jarvis- Presiding Committee Member and Eagle Bay fire Brigade and Colin Sanderson- Eagle Bay fire brigade.

Proposed control burns scheduled for autumn 2018 include the:

- Eagle Bay townsite buffer
- Edging along a section of Cape Naturaliste Road, Castle Bay Road and Meelup- Eagle Bay Road
- An area adjoining Hurford Road and Bay View Crescent; and
- An area in Zone 6 between Cape Naturaliste Road and the Dunsborough Golf course.

Refer to **Attachment C** for the locations of the proposed control burns.

The committee considered that the proposed burn of the 23 Ha area adjoining Hurford Road and Bay View Crescent could be confined mainly to the eastern half of this area due to its relatively low fuel loads.

Proposed Direction:

1. That the proposed autumn 2018 burn area adjoining Hurford Road and Bay View Crescent be further assessed and the burn area amended as required to exclude the low fuel sections.

5.2 Survey of Soil Erosion and Track Maintenance in Meelup Regional Park

Committee member, Mr Tony Smurthwaite presented a report he has prepared on the Survey of Soil Erosion and Track Maintenance in the Meelup Regional Park. The report has been prepared to assist in the management and maintenance of trails within the Park.

Refer to **Attachment D** for the Soil Erosion and Track Maintenance Report

Proposed Direction:

1. That Mr Tony Smurthwaite be congratulated for his work in preparing the Survey of Soil Erosion and Track Maintenance report for the Meelup Regional Park.

2. EO and Mr Tony Smurthwaite to contact Brian and Margaret Winchcombe and obtain further information on the materials used for the construction of the walk trails.
3. EO to further investigate the use of chemical treatments for the hardening of trails surfaces.
4. Quotes be obtained from survey companies for a feature pickup and contour survey of the former gravel pit along the Car Rally trail.
5. EO to arrange a meeting of Friends of Meelup volunteers at the Eagle Bay Hall on the 10 April 2018, to explain and demonstrate the use of the trail erosion identification proforma to assist the collection of trail erosion data within the Park.
6. That the use of 3G network for the remote monitoring of proposed rain gauge stations in the Park be investigated.

5.3 Maintenance Works

Maintenance and Park Works undertaken in the last month includes:

- Weekly litter cleanup
- Granite steps completed at the Point Piquet carpark
- Concrete sealed and seating oiled at the Whale Platform
- Removal of rubbish from Zone 6

Proposed Direction:

1. Information noted by the Committee.

5.4 Budget 2018/19 Priority Capital Works

The 2018/19 budget is currently being drafted. The Committee discussed the priority capital works for inclusion in the 2018/19 draft budget.

Proposed Direction:

1. The Committee requested the priority capital works for inclusion in the 2018/19 draft budget be as follows:
 - Point Picquet overflow carpark
 - Meeka carpark extension/upgrade
 - Terracing on the western bank of Meelup Beach.
 - Upgrade of Gannet Rock carpark.

6.0 NEXT MEETING

The next informal meeting of the Committee will be held on the 30 April 2018, commencing 10.00am at the Dunsborough District Country Club.

ATTACHMENT B - ACTION TABLE (26 March 2018 Meeting)

Subject	Action	Date of Committee Decision	Progress	Completed
Soil Erosion and Track Maintenance in Meelup Regional Park	1. EO and Mr Tony Smurthwaite to contact Brian and Margaret Winchcombe and obtain further information on the materials used for the construction of the walk trails. 2. EO to further investigate the use of chemical treatments for the hardening of trails surfaces. 3. Quotes be obtained from survey companies for a feature pickup and contour survey of the former gravel pit along the Car Rally trail. 4. EO to arrange a meeting of Friends of Meelup volunteers at the Eagle Bay Hall on the 10 April 2018, to explain and demonstrate the use of the trail erosion identification proforma to assist the collection of trail erosion data within the Park. 5. That the use of 3G network for the remote monitoring of proposed rain gauge stations in the Park be investigated.	26/03/2018		
Fire Management	1. That the proposed autumn 2018 burn area adjoining Hurford Road and Bay View Crescent be further assessed and the burn area amended as required to exclude the low fuel sections.	26/03/2018		
Volunteer Training	1. EO to discuss with Committee member Mr. Tony Smurthwaite and arrange a trail maintenance reporting training session for the Friends of Meelup. 2. EO to register the Friends of Meelup for the Birdlife Australia's Annual Cocky Count on 8 April 2018. That 3. That Meelup volunteers be invited to help identify Cocky roost sites prior to the annual cocky count exercise on the 8 April 2018	26/03/2018	Friends of Meelup Regional Park have been registered for the Annual Cocky Count.	
Weed and Feral Animal Issues- Proposed Meeting of Neighbours	Develop an approach for the engagement of land owners with rural property adjoining the MRP, in weed and feral management on their land.	26/02/2018		
Castle Rock Carpark	1. Bollards to be installed at Castle Rock carpark adjacent to the picnic table setting to prevent vehicle access. 2. Install an additional picnic table in the location of the former gas enclosure.	26/02/2018	Seeking quotes for bollards. Will need to wait until the BBQ enclosure is disassembled to install table.	
Training and Events				
Training/Events	Environmental training opportunities, workshop, events. EO to arrange speakers on relevant topics.		Upcoming Events and Training include: Upcoming presentation on the feral animal control program-May/June.	Ongoing