

# Council Policy

**Council Policy Name:** Occupational Safety and Health

**Responsible Directorate:** Finance and Corporate Services

**Version:** Adopted

## 1. PURPOSE

- 1.1. The purpose of this Policy is to demonstrate the commitment of the City of Busselton to providing and maintaining a safe and healthy environment for all people at City of Busselton workplaces.

## 2. SCOPE

- 2.1. This Policy is applicable to all City of Busselton workplaces.

## 3. DEFINITIONS

Term	Meaning
Policy	this City of Busselton Council policy titled "Occupational Safety and Health"
Workplace	a workplace as defined within the <i>Occupational Safety and Health Act 1984</i>

## 4. STRATEGIC CONTEXT

- 4.1. This Policy links to Strategic Theme 4. LEADERSHIP - A Council that connects with the community and is accountable in its decision making, of the City's Strategic Community Plan June 2021 and specifically the following Strategic Priority:
- a. 4.4: Govern a professional organisation that is healthy, capable and engaged.

## 5. POLICY STATEMENT

- 5.1. The City of Busselton regards the provision of a safe and healthy work environment as fundamental to all organisational activities and essential to maintaining high standards of organisational sustainability, performance and governance.
- 5.2. Council will allocate resources to achieve the safety and health objectives of the City of Busselton.
- 5.3. The CEO will be responsible for:
- a. developing and maintaining an organisational culture with a high level of safety and health awareness through a continuous improvement process of consultation, communication, information provision, training and accountability;
- b. ensuring the development, implementation and maintenance of an Occupational Safety and Health Management System.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *Occupational Safety and Health (OSH) Act 1984*
- 6.2. *Occupational Safety and Health (OSH) Regulations 1996*

## 7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	10 October 2018	Resolution #	C1810/203
Previous Adoption	DATE	12 August 2015	Resolution #	C1508/218