

Council Policy

Council Policy Name: Risk Management
Responsible Directorate: Finance and Corporate Services
Version: Adopted

1. PURPOSE

1.1. The purpose of this Policy is to demonstrate the City of Busselton’s commitment to the development of a culture of risk based decision making directed towards the effective management of potential opportunities and reduction of potential impacts of risk.

2. SCOPE

2.1. This Policy is applicable to the City of Busselton and its operations.

3. DEFINITIONS

Term	Meaning
Policy	this City of Busselton Council policy titled “Risk Management”

4. STRATEGIC CONTEXT

4.1. This Policy links to Strategic Theme 4. LEADERSHIP - A Council that connects with the community and is accountable in its decision making, of the City’s Strategic Community Plan June 2021 and specifically the following Strategic Priority:

- a. 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.

5. POLICY STATEMENT

- 5.1. Risk management is defined in the ISO 31000 Standard as the coordinated activities to direct and control an organisation with regard to risk.
- 5.2. The City of Busselton is committed to the effective management of risk and will implement a risk management framework based on the ISO 31000 Standard to achieve this. The Council recognises that adequate resources are needed to effectively manage risks.
- 5.3. The Council is responsible for:
 - a. ensuring that a Risk Management Policy has been developed and adopted;
 - b. ensuring the Chief Executive Officer has implemented the risk management framework; and
 - c. establishment of an Audit Committee to assist the Council in fulfilling its corporate governance, stewardship, leadership and control responsibilities in relation to risk management.
- 5.4. The Chief Executive Officer is responsible for:
 - a. communicating the Risk Management Policy throughout the City;
 - b. establishing risk management processes across the City’s operations;

5.5. Reviewing the appropriateness and effectiveness of a local government’s systems and procedures in relation to risk management, internal control and legislative compliance not less than once every 3 financial years and reporting the results of that review to the audit committee as per Regulation 17 of the *Local Government (Audit) Regulations 1996*.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. International Standard ISO 31000:2018 - Risk Management Guidelines
- 6.2. Risk Management Framework
- 6.3. *Local Government (Audit) Regulations 1996*

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	12 December 2018	Resolution #	C1812/259
Previous Adoption	DATE	12 October 2016	Resolution #	C1610/096