

# Council Policy

**Council Policy Name:** Risk Management

**Responsible Directorate:** Finance and Corporate Services

**Version:** Adopted

## 1. PURPOSE

- 1.1. The purpose of this Policy is to demonstrate the City of Busselton's commitment to the development of a culture of risk based decision making directed towards the effective management of potential opportunities and reduction of potential impacts of risk.

## 2. SCOPE

- 2.1. This Policy is applicable to the City of Busselton and its operations.

## 3. DEFINITIONS

Term	Meaning
Policy	this City of Busselton Council policy titled "Risk Management"

## 4. STRATEGIC CONTEXT

- 4.1. This Policy links to Strategic Theme 4. LEADERSHIP - A Council that connects with the community and is accountable in its decision making, of the City's Strategic Community Plan June 2021 and specifically the following Strategic Priority:
- a. 4.2: Deliver governance systems that facilitate open, ethical and transparent decision making.

## 5. POLICY STATEMENT

- 5.1. Risk management is defined in the ISO 31000 Standard as the coordinated activities to direct and control an organisation with regard to risk.
- 5.2. The City of Busselton is committed to the effective management of risk and will implement a risk management framework based on the ISO 31000 Standard to achieve this. The Council recognises that adequate resources are needed to effectively manage risks.
- 5.3. The Council is responsible for:
- ensuring that a Risk Management Policy has been developed and adopted;
  - ensuring the Chief Executive Officer has implemented the risk management framework; and
  - establishment of an Audit Committee to assist the Council in fulfilling its corporate governance, stewardship, leadership and control responsibilities in relation to risk management.
- 5.4. The Chief Executive Officer is responsible for:
- communicating the Risk Management Policy throughout the City;
  - establishing risk management processes across the City's operations;

5.5. Reviewing the appropriateness and effectiveness of a local government’s systems and procedures in relation to risk management, internal control and legislative compliance not less than once every 3 financial years and reporting the results of that review to the audit committee as per Regulation 17 of the *Local Government (Audit) Regulations 1996*.

## 6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. International Standard ISO 31000:2018 - Risk Management Guidelines
- 6.2. Risk Management Framework
- 6.3. *Local Government (Audit) Regulations 1996*

## 7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	12 December 2018	Resolution #	C1812/259
Previous Adoption	DATE	12 October 2016	Resolution #	C1610/096