



## Meelup Regional Park Management Committee

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## Informal Meeting- Notes

**DATE:** Monday 19 December 2016, 10am  
**VENUE:** Dunsborough District Country Club, Gifford Road, Dunsborough

### 1. ATTENDANCE AND APOLOGIES

#### Attendance:

**Members:** Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Councilor John McCallum, Mrs Shirley Fisher, Mr Tony Smurthwaite, and Mr Albert Haak and Mr Damien Jones.

**Officers:** Mr Greg Simpson (Manager Environmental Services) and Ms Kay Lehman (Meelup Environment Officer- EO).

**Apologies:** Councilor Terry Best, Councilor Ross Paine, Ms Lisa Archer, Ms Arlene Maidment and Mr Bob Ginbey.

### 2. FINANCIAL SUMMARY - Attachment A

#### Proposed Direction:

1. That the Committee notes the December 2016 Financial Summary (**Attachment A**).

### 3. MEELUP VOLUNTEER UPDATE

#### Volunteer Group Update

An average of 14 volunteers have attended weekly since our last report.

We have been equipped with 2 Hedge-trimmers and safety gear which have made pruning along Trails much more efficient.

Principal activities have been trail pruning with all of the Eagle Bay to Pt Picquet Trail pruned and all of the Meelup to Castle Bay Trail pruned.

With the assistance of the Green Army, all of the Rocky Point Trail to Bunker Bay trail pruned and signage placed along the trail.

Future work

- Completion of the Coastal Trail pruning
- Re painting of the timber frames of all our signs and seats etc.
- Retrieval of the trail counters and service of them ready for reuse

The Trailer has been shifted to the Eagle Bay Fire shed area so that it will be more useful including the use of the wheelbarrow. As soon as the Shed /Store is completed it will be housed under cover.

It is intended to use the trailer as a base for our activities so that suitable equipment can be stored and sourced each week. This will continue when the shed is built.

More High Vis vests and Hats are required for the number of Volunteers attending now.

**Proposed Direction:**

1. Information for the Committee to note.

**4. ACTION SUMMARY PROGRESS UPDATE**

The action summary is appended as **Attachment B**. The Action Summary table was discussed with outstanding/ongoing actions to be summarized for the next meeting. Refer to the Action Summary table for details.

**5. REPORTS**

**5.1 Litter Control**

Ms Jenny Clark has been appointed to collect litter for 8 hours a week between December 2016 and June 2017. Some additional hours will be included during the Christmas period and post Australia Day. Specific areas to be covered within the Meelup Regional Park include:

- Carpark and beach areas including Meelup Beach, Castle Bay, Gannet Rock, Point Piquet, Baudin Memorial and Eagle Bay.
- Other areas include: all other smaller carparks along the Meelup Beach-Eagle Bay Road in the Park between Gannet Rock and Eagle Bay and the Castle Bay lookout carpark.

**Proposed Direction:**

1. Information for the Committee to note.
2. Committee members to meet with Ms Jenny Clark and the EO on 20<sup>th</sup> December at Castle Bay carpark.

## 5.2 Meelup Mallee Project

The EO has been in consultation with the Flora Conservation Officer from Department of Parks and Wildlife (DPaW) on a proposed project to help secure the Meelup mallee (*Eucalyptus x phylacis*) population within Meelup Regional Park.

The project involves establishing tissue cultures of the species and establishing a population uphill from the current site location. Feedback from the Botanic Gardens and Parks Authority (BGPA) has indicated that it is a complicated process and there is no guarantee of success. At this stage BGPA are keen to partner with DPaW and the Meelup Regional Park Management Committee on the project however need some more time to establish new cultures of the mallee before they can commit. DPaW have indicated that at this stage, an application for grant funding should not be submitted as the project may not achieve any of the milestones that are expected to be set by the funding body. Subject to BGPA establishing new tissue cultures, grant funding will be sought for the project.

### **Proposed Direction:**

1. Information for the Committee to note.
2. EO to get information on the Meelup Mallee to the fire control officers in the area including Eagle Bay, Dunsborough, Chief Bushfire Control Officer Allan Guthrie and the City Community Emergency Services Officer.

## 5.3 Green Army Activities

The Green Army team have been in the Park undertaking the following work:

- trail pruning;
- installing trail markers along the Rocky Point trail;
- weed control of Pyp grass at Eagle Bay beach.

### **Proposed Direction:**

1. Information for the Committee to note.

## 5.4 Firebreak Checks

The EO and the Presiding member inspected the firebreak trails in the Park. The Meelup Brook trail will be slashed this year and other fire maintenance works have been scheduled for next season.

### **Proposed Direction:**

1. Information for the Committee to note.

## **5.5 Mountain Bike – Notice of Determination**

The Notice of Determination, pursuant to the City's *Property Local Law*, to allow bike riding on trails developed and marked for that purpose in Meelup Regional Park was presented to the 14 December Council meeting. Committee members will be updated on the Council decision and future actions.

### **Proposed Direction:**

1. Information for the Committee to note.

## **5.6 Point Picquet Carpark Upgrade**

The preliminary design for the Point Picquet carpark and provision of ablutions is in progress. Presiding member Bob Jarvis and Deputy Presiding Member Peter Randerson met with Director Engineering and Works Services Oliver Darby on 6 December 2016 to discuss the Point Picquet upgrade project. As a result of the meeting the car park and ablution facility design is to be revised.

### **Proposed Direction:**

1. Information for the Committee to note.

## **5.7 Equipment Storage Shed**

A proposed location for the equipment storage shed and typical shed design is being prepared and will be tabled at the meeting for discussion and comment.

### **Proposed Direction:**

1. Information for the Committee to note.
2. City staff to check other possible sites for the shed.

## **5.8 Business Plan 2017/18-2020/21**

Further to a major review of the Meelup Regional Park Business in December 2015, the Business Plan 2017/18-2020/21 has been reviewed and is appended as **Attachment C**. The proposed changes to the Business Plan are highlighted red.

### **Proposed Direction:**

1. Information for the Committee to note and discuss.

## **6.0 Meeting Closure**

The meeting was closed at 12:30pm.

## **7.0 NEXT MEETING- 30 January 2016, Eagle Bay Hall, Fern Road, Eagle Bay**

Note: The January meeting will be held at the Eagle Bay Hall, Fern Road, Eagle Bay- to discuss a proposal for a disabled access way to the beach adjacent to the Eagle Bay Hall.